

**WHITING FORENSIC HOSPITAL
OPERATIONAL PROCEDURE MANUAL**

SECTION III:	STRUCTURES WITH FUNCTIONS
CHAPTER 12.c:	Rehabilitative Services
PROCEDURE 12.c.7:	Chaplaincy Services
Governing Body Approval:	April 27, 2018
REVISED:	

PURPOSE:

Whiting Forensic Hospital (WFH) recognizes the importance of religion and spirituality. To meet the religious, pastoral, and spiritual needs of patients, families, and staff clinically trained members of the chaplaincy staff provide a comprehensive array of Chaplaincy Services at WFH. Chaplaincy Services are provided to WFH via Connecticut Valley Hospital (CVH) as outlined in the CVH-WFH Memorandum of Understanding (MOU).

PROCEDURE:

1. *Pastoral care and Visitation* – Visitation of patients may be at the discretion of the Chaplain or at the request of the patient, hospital staff, community clergy, or concerned relatives or friends.
2. *Assessment/Evaluation Process* – Each Chaplain/patient encounter presents an opportunity to evaluate a patient's religious, spiritual, and pastoral needs. Members of the treating staff may request a specific spiritual assessment/consultation.
3. *Referral Process* – A request for continued Chaplaincy Services may be made at any time during hospitalization.
4. *Community Clergy* – Community-based clergy are encouraged to visit their patient-

congregant, and patients are encouraged to maintain contact with their community religious affiliation. Chaplaincy Services is responsible for ensuring that patient requests for specific ministries are met either by staff, chaplains, the patient's own clergy, or by arrangement with local community clergy.

5. *Organized Religious Service* - Religious Services are scheduled and made available to the hospital community in inpatient buildings and the CVH Yerbury Chapel. A monthly schedule is distributed hospital-wide.